

City of Bastrop

Site Development Plan (Site Plan) Submittal Checklist - Applicant

Bastrop Development Code (City of Bastrop Code of Ordinances Chapter 14)

Use this checklist to assemble a complete Site Development Plan submittal package.

Project Information

Project Name		Date Submitted	
Site Address		BCAD / Parcel ID	
Zoning District		Overlay(s) (if any)	
Applicant / Company		Phone	
Email		Engineer / Architect (if any)	
Owner Authorization Attached	<input type="checkbox"/> Yes <input type="checkbox"/> No	Pre-Application Completed	<input type="checkbox"/> Yes <input type="checkbox"/> No

General Site Development Plan Submittal Requirements

Provided	Code Section	Required Submittal / Documentation
<input type="checkbox"/>	Sec. 14.13.004 (Site Development Plans)	Completed Site Development Plan Checklist (this checklist).
<input type="checkbox"/>	Sec. 14.13.004 (Site Development Plans)	ALL documents specified on this checklist.
<input type="checkbox"/>	Adopted Checklist Requirement	Agent Authorization Form if Applicant is not the Property Owner.
<input type="checkbox"/>	Adopted Checklist Requirement	Copy of deed showing current ownership.
<input type="checkbox"/>	Adopted Checklist Requirement	A copy of current statement of account showing taxes have been paid.
<input type="checkbox"/>	Sec. 14.13.004 (Fees) and Master Fee Schedule	Required fees.
<input type="checkbox"/>	TxDOT Permit Requirements (Supplemental)	Copy of TxDOT permits when required.

<input type="checkbox"/>	Chapter 16 Stormwater Drainage (Supplemental)	Copy of approved Final Drainage Plan if disturbed area is greater than 5,000 square feet, unless concurrent review is allowed by the City Engineer.
<input type="checkbox"/>	Adopted Checklist Requirement	Copy of a letter outlining Planned Development Requirements and how those requirements are addressed on the Site Development Plan if property is located within a Planned Development District.
<input type="checkbox"/>	Adopted Checklist Requirement	If any required fire code requirements cross into a property other than the owner's, a joint-use access agreement or unified development agreement shall be provided and recorded.
<input type="checkbox"/>	IFC 104.8 and 104.9 (Supplemental)	For projects involving an Alternative Method of Compliance (AMoC), documentation showing the alternate method has been approved per IFC 104.8 and 104.9.

Site Plan Detail Requirements

Provided	Code Section	Required Submittal / Documentation
	#1 (Adopted Checklist Requirements)	COVER SHEET
<input type="checkbox"/>	1.1	Title block (lower right) contains: proposed project name; block designation; lot number; acreage; preparation date and subsequent revisions (revision table).
<input type="checkbox"/>	1.2	Name (company and contact), address, phone number of owner, applicant, and surveyor and/or engineer responsible for the site plan.
<input type="checkbox"/>	1.3	Signature blocks for Owner, City Engineer, Fire Department, and Director of Planning and Development (see Signature Blocks section).
<input type="checkbox"/>	1.4	Fire Department cover sheet table includes:
BASTROP FIRE DEPARTMENT		
Fire Design Codes	International Fire Code 2018 Edition with adopted appendices	
Fire Flow Demand @ 20 psi (gpm)	Most demanding building's calculated fire flow demand – 2018 IFC Appendix B, Table B105.1 – Based on SF and Construction Type	
Intended Use	Most demanding building's intended use	
Construction Classification	Most demanding building's IBC construction classification	
Building Fire Area (S.F.)	Most demanding building's fire area in gross square feet (all floor levels combined) per 2018 IFC Appendix B	
Automatic Fire Sprinkler System Type (if applicable)	The sprinkler system type that is in the most demanding building's fire area – NFPA 13, NFPA 13R or NFPA 13D	
Reduced Fire Flow Demand @ 20 psi for having a sprinkler system (gpm) (if applicable)	Reduced fire flow demand, as permitted by BFS and Appendix B	
Fire Hydrant Flow Test Date	Not more than 1 year from the date of Site Development Plan submittal	
Fire Hydrant Flow Test Location	Block and Street Name	
Alternative Method of Compliance AMOC (if applicable)	AMOC number and the date the AMOC was approved by the City	

<input type="checkbox"/>	1.5	List of ordinances and/or codes used for site design (include Bastrop Development Code Chapter 14 and any other applicable City codes).
<input type="checkbox"/>	1.6	List of jurisdiction and service providers for the site.
<input type="checkbox"/>	1.7	Location map (single line drawing), north arrow, and scale.
<input type="checkbox"/>	1.8	Legend on all plan sheets that use abbreviations or symbols.
	#2 (Adopted Checklist Requirement)	FINAL PLAT
<input type="checkbox"/>	2.1	Copy of Final Plat with recordation info or note that plat is under review. If exempt from platting, provide copy of determination letter, recent survey, and recorded blanket easement.
	#3 (Adopted Checklist Requirements)	OVERALL SITE PLAN SHEET
<input type="checkbox"/>	3.1	Site boundaries, bearings and dimensions, lot lines, and approximate distance to nearest cross street.
<input type="checkbox"/>	3.2	Site Data Summary Chart includes: <ul style="list-style-type: none"> • Zoning district and overlay(s), if any • Lot area excluding ROW (gross and net acreage and square feet) • Percentage of lot coverage (building footprint and impervious areas) • Area of open space (if provided or required by PD/approval) and percent of site • Building area (gross square footage per building) • Building height (feet and stories) • Total parking provided (if off-site, provide location) <ul style="list-style-type: none"> ○ Total ADA parking required ○ Total ADA parking provided ○ Total bicycle parking provided • Loading areas provided (if applicable)
<input type="checkbox"/>	3.3	Entrances and exits to the buildings.
<input type="checkbox"/>	3.4	Existing and proposed building locations, building size/dimensions, finished floor elevation, height, and distances between buildings on the same lot.
<input type="checkbox"/>	3.5	Show building setbacks and any applicable build-to lines, and/or IBC minimum setbacks where relevant.
<input type="checkbox"/>	3.6	Label street type(s) existing and proposed.
<input type="checkbox"/>	3.7	Include public streets, private drives and fire lanes with pavement widths, ROW, median openings, and turn lanes.

<input type="checkbox"/>	3.8	Existing and proposed driveways with dimensions, radii, and surface type.
<input type="checkbox"/>	3.9	Distances (edge to edge) between existing and proposed driveways (on-site and off-site) to next closest street and/or driveway.
<input type="checkbox"/>	3.10	Existing or proposed easements or ROW within or abutting the lot.
<input type="checkbox"/>	3.11	Existing and proposed improvements within 75 feet of subject property; subdivision name; zoning districts adjacent; general use context adjacent.
<input type="checkbox"/>	3.12	Show location of any required open space, common area, dedication area, parkland, drainage reserve, or other required public benefit area when required by PD/approval conditions.
<input type="checkbox"/>	3.13	Dimensions of any street, sidewalk, alley, accessible route, or other part intended to be dedicated to public use. Dedications must be by separate instrument and referenced on the plan.
<input type="checkbox"/>	3.14	On and off-site circulation (including truck loading and pickup areas) and fire lanes.
<input type="checkbox"/>	3.15	Location of ramps, crosswalks, sidewalks, and barrier free ramps with typical dimensions.
<input type="checkbox"/>	3.16	All types of surfacing (asphalt, brick, concrete, sod, crushed granite) not under roof.
<input type="checkbox"/>	3.17: Sec. 14.04.001 (Site Design, Refuse and Recycling Facilities)	Location of dumpster and screening with materials.
<input type="checkbox"/>	3.18	Screening walls, fences, living screens, retaining walls, and service area screens, including height and type of construction and/or planting specifications.
<input type="checkbox"/>	3.19: Sec. 14.04.004 (Off-Street Parking, Loading, Bicycle Parking)	Parking areas and structures including number/layout of spaces, dimensions, drive aisles, loading/unloading areas, ADA spaces, and related details.
<input type="checkbox"/>	3.20: Sec. 14.06.004 (Tree Survey and Removal/Preservation Plan)	Identify heritage and protected trees (and show them on the plan).
<input type="checkbox"/>	3.21	Location and boundary of any regulatory floodplain or floodway (show FEMA data if applicable).
<input type="checkbox"/>	3.22	Proposed dedications and reservations of land for public use including ROW, easements, open space, parkland, drainage ways, floodplains, and facility sites with gross and net acreage.
<input type="checkbox"/>	3.23 (Fire Review)	Limited access control gates across fire lane easements shown and subject to Fire Department approval.

<input type="checkbox"/>	3.24	All improvements located in the ROW.
<input type="checkbox"/>	3.25	Safety barriers, fencing, wheel stops, curbing, or other restrictive barriers adjacent to driveways, aisles, maneuvering, or parking areas.
<input type="checkbox"/>	3.26	Acceptable scale: 1 inch = 40 feet, 1 inch = 100 feet, or similar.
	#4 (Adopted Checklist Requirements)	ENGINEERING REQUIRED DETAILS
<input type="checkbox"/>	4.1	Existing topography at 2-foot contours or less and proposed at 2-foot contours or less.
<input type="checkbox"/>	4.2	Natural features including tree masses and anticipated tree loss, floodplains, drainage ways and creeks.
<input type="checkbox"/>	4.3	FEMA 100-year floodplain with elevation; proposed detention area if required.
<input type="checkbox"/>	4.4	Existing and proposed easements (utility, fire lane, landscape, visibility, access and maintenance, public access, drainage, detention, floodplain drainage easement, etc.).
<input type="checkbox"/>	4.5	Water, sanitary sewer, and franchise utilities mains and service lines with sizes, valves, hydrants, manholes, and other structures on or adjacent to site.
<input type="checkbox"/>	4.6	Water and sewer connections, meter locations, sizes, and meter and/or detector check valve vaults indicated.
<input type="checkbox"/>	4.7	Inlets, culverts, and other drainage structures on-site and immediately adjacent.
	#5 (Adopted Checklist & IFC Requirements)	FIRE ACCESS AND CONTROL PLAN SHEET
<input type="checkbox"/>	5.1	Curb markings and/or signs indicating No Parking - Fire Zone on designated fire lane.
<input type="checkbox"/>	5.2	Location of existing and proposed fire hydrants.
<input type="checkbox"/>	5.3 (IFC 903)	Note if any buildings require an automatic sprinkler system.
<input type="checkbox"/>	5.4 (IFC 901.4.6 and 105.4.2)	Fire sprinkler riser room location labeled, if applicable.
<input type="checkbox"/>	5.5 (IFC 503.1)	Distance between all exterior building walls and required fire apparatus access areas.
<input type="checkbox"/>	5.6 (IFC 503.6)	Motorized gates in fire lane path labeled and provided with Knox key switch, if applicable.
<input type="checkbox"/>	5.7 (IFC 5001.5.1)	Fuel tanks shown with volume, fuel type, and construction standard.
<input type="checkbox"/>	5.8 (IFC 5001.5.2)	Diesel emergency generators shown with UL listing, tank capacity, and impact protection.
	#6 (Adopted Checklist Requirements)	TRAFFIC CONTROL AND PEDESTRIAN SAFETY SHEET

<input type="checkbox"/>	6.1	Temporary Traffic Control Plan for impacted (closed or reduced width) roadways.
<input type="checkbox"/>	6.2	Barricade Summary Table including impacted roadway, classification, intersection, planned improvements, traffic control detail sheet reference, allowed times, and duration.
<input type="checkbox"/>	6.3	Temporary pedestrian route and protection if pedestrian route is impacted.
<input type="checkbox"/>	6.4	Calculations if overhead fall protection is proposed.
<input type="checkbox"/>	6.5	Safety fencing to prevent public access to construction activities.
<input type="checkbox"/>	6.6	Sealed by a Texas Professional Engineer.
	#7 (Adopted Checklist Requirements)	REQUIRED NOTES
<input type="checkbox"/>	7.1	Signs require separate permits; approval of Site Development Plan does not constitute approval of sign plans or elements.
<input type="checkbox"/>	7.2	Underground Main Notes (to be provided on Utility Plan Sheet): A. Underground mains supplying NFPA 13 and 13R systems installed and tested per NFPA 13 and Fire Code by licensed contractor (SCR-U); hydrostatic test requirements as stated. B. Underground mains supplying private hydrants installed and tested per NFPA 24 and Fire Code by licensed contractor (SCR-U); hydrostatic test requirements as stated.
	#8 (Adopted Checklist Requirements)	SUPPLEMENTAL REQUIREMENTS
<input type="checkbox"/>	8.1	Site Development Plan cannot be approved until Final Plat is recorded or Platting Exemption/Lot of Record is issued.
<input type="checkbox"/>	8.2	Site Development Plan must be prepared by a licensed and registered professional land surveyor, licensed professional engineer, or licensed professional architect.
	8.3	Building permits will not be issued until the Site Development Plan is approved.
<input type="checkbox"/>	8.4	Property taxes must be paid prior to approval of plan.
	#9 (Adopted Checklist Requirements)	SIGNATURE BLOCKS
		Signature blocks as approved below shall be placed on the Site Development Plan cover sheet. Signature blocks shall also be placed for any additional entities responsible in preparing the Site Development Plan.
<input type="checkbox"/>	9.1	Surveyor certificate block

<p>The certificate of the licensed public surveyor:</p> <p>THE STATE OF TEXAS § COUNTY OF BASTROP §</p> <p>KNOW ALL MEN BY THESE PRESENTS</p> <p>That I, _____ do hereby certify that I prepare this plat from an actual and accurate on-the-ground survey of the land and that the corner monuments shown thereon were properly placed under my personal supervision, in accordance with the subdivision regulations of the City of Bastrop, Texas.</p> <p>_____ Signature and Seal of Registered Public Surveyor with date.</p>		
<input type="checkbox"/>	9.2	Owner signature block
<p>Owner's Signature Block:</p> <p>As owner of this property, I promise to develop and maintain this property as described by this plan.</p> <p>_____ Name of Owner/Trustee</p> <p>_____ Date</p>		
<input type="checkbox"/>	9.3	City approval signature block (Director, City Engineer, Fire Department).
<p>City Approval Signature Block:</p> <p>All responsibility for the adequacy of these plans remains with the engineer who prepared them. In accepting these plans, the City of Bastrop must rely upon the adequacy of the work of the design engineer.</p> <p>Accepted for Construction:</p> <p>_____ Director of Planning and Development</p> <p>_____ Date</p> <p>_____ City of Bastrop Engineer</p> <p>_____ Date</p> <p>_____ City of Bastrop Fire Department</p> <p>_____ Date</p>		
<input type="checkbox"/>	9.4	Engineer signed and sealed certification block.
<p>Signed and sealed certification of the licensed engineer who prepared the Site Development Plan:</p> <p>I, _____ do hereby certify that the information contained in these engineering documents are complete, accurate, and adequate for the intended purposes, including construction, but are not authorized for construction prior to formal City approval.</p> <p>_____ Signature and Seal of Registered Engineer with date</p>		

	#10 (Adopted Checklist Requirements)	BASTROP FIRE DEPARTMENT GENERAL NOTES
<input type="checkbox"/>	10.1	The Bastrop Fire Department requires final asphalt or concrete pavement on required access roads prior to the start of combustible construction. Any other method of providing "all-weather driving capabilities" shall be required to be documented and approved as an alternate method of construction in accordance with the applicable rules for temporary roads.
<input type="checkbox"/>	10.2	Fire hydrants shall be installed with the center of the large diameter hose connection (steamer) located at least 18 inches above finished grade. The steamer opening of fire hydrants shall face the approved fire access driveway or public-street and set back from the curb line(s) an approved distance, typically three (3) to six (6) feet. The area within three (3) feet in all directions from any fire hydrant shall be free of obstructions and the area between the steamer opening and the street or driveway giving emergency vehicle access shall be free of obstructions.
<input type="checkbox"/>	10.3	Timing of installations: When fire protection facilities are installed by the contractor, such facilities shall include surface access roads. Emergency access roads or drives shall be installed and made serviceable prior to and during the time of construction. When the Fire Department approves an alternate method of protection, this requirement may be modified as documented in the approval of the alternate method.
<input type="checkbox"/>	10.4	All emergency access roadways and fire lanes, including pervious/decorative paving, shall be engineered and installed as required to support the axle loads of emergency vehicles. A load capacity sufficient to meet the requirements for HS-20 loading (16 kips/wheel) and a total vehicle live load of 80,000 pounds is considered compliant with this requirement.
<input type="checkbox"/>	10.5	Fire lanes designated on site plans shall be registered with the Bastrop Fire Department and inspected for final approval.
<input type="checkbox"/>	10.6	The minimum vertical clearance required for emergency vehicle access roads or drives is 13 feet - 6 inches for the full width of the roadway or driveway.
<input type="checkbox"/>	10.7	Dumpsters and containers with an individual capacity of 1.5 cubic yards or more shall not be stored in buildings or placed within ten feet of combustible walls, openings, or combustible roof eave lines.

Bastrop Development Code Specific Requirements

1. Site Development Plan - Minimum Submittal Package

Provided	Code Section	Required Submittal / Documentation
<input type="checkbox"/>	Sec. 14.12.004 (Submittal - Minimum)	Pre-application meeting completed.
<input type="checkbox"/>	Sec. 14.12.004 (Submittal - Minimum)	Site layout sheet showing buildings, setbacks, easements, access, internal circulation, fire lanes, loading, refuse/mechanical, and outdoor activity areas, plus a compliance table.
<input type="checkbox"/>	Sec. 14.12.004 (Submittal - Minimum)	Parking/loading plan showing counts, accessible and bicycle spaces, and parking/loading geometry.
<input type="checkbox"/>	Sec. 14.12.004 (Submittal - Minimum)	Access and Connectivity sheet showing driveway spacing and sight distance, cross-access, sidewalks/trails, and pedestrian routes/ramps.
<input type="checkbox"/>	Sec. 14.12.004 (Submittal - Minimum)	Landscape and irrigation plans sealed by a licensed Landscape Architect.
<input type="checkbox"/>	Sec. 14.12.004 (Submittal - Minimum)	Tree survey performed by an ISA Certified Arborist and accompanying preservation/mitigation plan.
<input type="checkbox"/>	Sec. 14.12.004 (Submittal - Minimum)	Utilities information for domestic, fire, and wastewater, including will-serve/availability as needed.
<input type="checkbox"/>	Sec. 14.12.004 (Submittal - Minimum)	Drainage concept showing ponds/outfalls and a pre/post summary.
<input type="checkbox"/>	Sec. 14.12.004 (Submittal - Minimum)	Lighting/photometric plan where outdoor lighting is proposed or where nighttime operating hours are proposed.
<input type="checkbox"/>	Sec. 14.12.004 (Submittal - Minimum)	Building elevations or massing sufficient to verify height, screening, and transparency.
<input type="checkbox"/>	Sec. 14.12.004 (Submittal - Minimum)	Traffic Impact Analysis (TIA) / traffic study, if required.
<input type="checkbox"/>	Sec. 14.12.004 (Submittal - Minimum)	Phasing plan and timing of frontage/public improvements.
<input type="checkbox"/>	Sec. 14.12.004 (Submittal - Minimum)	Overlay documentation, if applicable.
<input type="checkbox"/>	Sec. 14.12.004 (Submittal - Minimum)	This Site Development Plan checklist completed, including all items required by the checklist.

3. Sheet and Study Content Requirements (Include When Applicable)

This section lists additional documentation that the Code requires to be shown or included within specific plan sheets or studies, or required submittal elements for certain topics (lighting, access and connectivity, landscaping, trees, floodplain, refuse service).

3A. Refuse and Recycling Facilities

Provided	Code Section	Required Submittal / Documentation
<input type="checkbox"/>	Sec. 14.04.001 (Refuse and Recycling Facilities - Applicability)	If nonresidential or multifamily development uses centralized refuse service, include refuse and recycling facilities on the site plan.
<input type="checkbox"/>	Sec. 14.04.001 (Refuse and Recycling Facilities - Location)	Show refuse/recycling facilities located in the side or rear yard (front yard prohibited unless Director determines no feasible alternative due to documented site constraints).
<input type="checkbox"/>	Sec. 14.04.001 (Refuse and Recycling Facilities - Location)	Show that refuse/recycling facilities do not block sidewalks, accessible routes, drive aisles, fire lanes, required parking, or required pedestrian circulation.
<input type="checkbox"/>	Sec. 14.04.001 (Screening and Enclosure Standards)	Provide enclosure details demonstrating full screening by a permanent enclosure; enclosure walls at least 6 ft tall and at least 1 ft above the top of the dumpster/compactor lid; durable materials compatible with the principal building; opaque operable gates; and paved pad with positive drainage.
<input type="checkbox"/>	Sec. 14.04.001 (Truck Access and Maneuvering)	Demonstrate adequate access and maneuvering for collection vehicles. Provide turning templates or other documentation acceptable to the City Engineer when requested.

3B. Sidewalks and Pedestrian Connectivity

Provided	Code Section	Required Submittal / Documentation
<input type="checkbox"/>	Sec. 14.04.002 (When Required)	If sidewalks are required, show sidewalks along all public and private street frontages at the time of the Site Development Plan.
<input type="checkbox"/>	Sec. 14.04.002 (Design, Width, and Placement)	Show sidewalk/path widths consistent with TMP functional class and Code requirements, including ADA-compliant ramps and connections.
<input type="checkbox"/>	Sec. 14.04.002 (Plan Integration)	Demonstrate consistency with the TMP functional class, Thoroughfare Plan, and any adopted Sidewalk/Trails Plans on the site plan.

3C. Outdoor Lighting Documentation

Provided	Code Section	Required Submittal / Documentation
<input type="checkbox"/>	Sec. 14.04.003 (Submittals and Compliance)	Photometric plan sealed by a Texas-licensed Professional Engineer or Registered Architect showing iso-footcandle contours to property lines, point-by-point grid (max/min), fixture locations, and mounting heights.

<input type="checkbox"/>	Sec. 14.04.003 (Submittals and Compliance)	Luminaire schedule with manufacturer cut sheets documenting BUG rating, CCT, lumens, optics, and shielding.
<input type="checkbox"/>	Sec. 14.04.003 (Submittals and Compliance)	Total site lumens calculation against hardscape area.
<input type="checkbox"/>	Sec. 14.04.003 (Submittals and Compliance)	Controls narrative describing curfew dimming and motion sensors for after-hours security (as applicable).
<input type="checkbox"/>	Sec. 14.04.003 (Outdoor Sports and Recreation)	If outdoor sports/recreation lighting is proposed, submit a glare and spill-light control plan.
<input type="checkbox"/>	Sec. 14.04.003 (Lighting) and Adopted Checklist Requirement	Lighting plan showing locations, types, and fixtures for freestanding and wall-mounted lighting.
<input type="checkbox"/>	Sec. 14.04.003 (Lighting) and Adopted Checklist Requirement	Photometric plan extending to property lines.
<input type="checkbox"/>	Sec. 14.04.003 (Lighting) and Adopted Checklist Requirement	Provide total lumens for all fixtures and correlated color temperature (CCT), and demonstrate compliance with BDC lighting standards.

3D. Access and Connectivity Documentation

Provided	Code Section	Required Submittal / Documentation
<input type="checkbox"/>	Sec. 14.04.005 (Submittal Requirements)	Access and Connectivity Plan showing all proposed and future stubs, sidewalks, trails, bicycle facilities, transit elements, and cross-access connections within 200 ft of the site boundaries.
<input type="checkbox"/>	Sec. 14.04.005 (Submittal Requirements)	Draft instruments for any required easements (public access, cross-access, sidewalk/trail) and shared access agreements.
<input type="checkbox"/>	Sec. 14.04.005 (Triggers - TIA)	Provide a Traffic Impact Analysis (TIA) when the project is expected to generate at least 100 new peak-hour trips or at least 1,000 new average daily trips, or when required by the City Engineer or City Council due to safety or operational concerns.
<input type="checkbox"/>	Sec. 14.04.005 (Submittal Requirements)	If applicable, submit the TIA with recommended mitigation, phasing, and cost participation.

3E. Landscaping and Irrigation Documentation

Provided	Code Section	Required Submittal / Documentation
<input type="checkbox"/>	Sec. 14.05.001 (Landscape Plan - Submittals)	Submit a sealed landscape plan prepared by a licensed Landscape Architect with the site plan.
<input type="checkbox"/>	Sec. 14.05.001 (Landscape Plan - Submittals)	Location, size, and species of all trees to be preserved.
<input type="checkbox"/>	Sec. 14.06.004 (Tree Survey and Removal/Preservation Plan)	Tree protection plan.
<input type="checkbox"/>	Sec. 14.05.001 (Landscaping Ordinance)	Location of all plant and landscape material including plants, paving, benches, screens, fountains, statues, berms, ponds (include water depth), and topography.
<input type="checkbox"/>	Sec. 14.05.001 (Landscaping Ordinance)	Species of all plant material.
<input type="checkbox"/>	Sec. 14.05.001 (Landscaping Ordinance)	Size of all plant material.
<input type="checkbox"/>	Adopted Checklist Requirement	All types of surfacing not under roof (asphalt, brick, concrete, sod, crushed granite).
<input type="checkbox"/>	Adopted Checklist Requirement	Spacing of plant material where appropriate.
<input type="checkbox"/>	Sec. 14.05.001 (Landscaping Ordinance)	Layout and description of irrigation/sprinkler/water systems including water source locations.
<input type="checkbox"/>	Sec. 14.05.001 (Landscaping Ordinance)	Description of maintenance provisions.
<input type="checkbox"/>	Adopted Checklist Requirement	Vegetative screening: planted height, mature height, distance between plants.
<input type="checkbox"/>	Adopted Checklist Requirement	Required Note: Irrigation plans require separate permits; approval of Site Development Plan does not constitute approval of irrigation plans/elements.
<input type="checkbox"/>	Sec. 14.05.001 (Landscape Plan - Submittals)	Landscape plan shows calculations of required areas.
<input type="checkbox"/>	Sec. 14.05.001 (Landscape Plan - Submittals)	Landscape plan includes a plant schedule (species, size, quantity).
<input type="checkbox"/>	Sec. 14.05.001 (Landscape Plan - Submittals)	Landscape plan identifies preserved trees.
<input type="checkbox"/>	Sec. 14.05.001 (Landscape Plan - Submittals)	Landscape plan includes an irrigation concept.

<input type="checkbox"/>	Sec. 14.05.001 (Landscape Plan - Submittals)	Landscape plan shows preservation areas and Root Protection Zones.
<input type="checkbox"/>	Sec. 14.05.001 (Landscape Plan - Submittals)	Landscape plan shows LID features and any credits elected under Sec. 14.05.002.
<input type="checkbox"/>	Sec. 14.05.001 (Landscape Plan - Submittals)	Landscape plan shows visibility triangles and utilities.
<input type="checkbox"/>	Sec. 14.05.001 (Landscape Plan - Submittals)	Landscape plan includes maintenance notes.
<input type="checkbox"/>	Sec. 14.05.001 (Cistern Credits)	If electing cistern (rainwater harvesting) credits, delineate the Connected Roof Area with a polygon and label, and include tabulations demonstrating compliance with the cistern-credit table in Sec. 14.05.002.

3F. Tree Survey and Preservation Documentation

Provided	Code Section	Required Submittal / Documentation
<input type="checkbox"/>	Sec. 14.06.004 (Tree Survey)	Submit a tree survey sealed by a Certified Arborist or Landscape Architect.
<input type="checkbox"/>	Sec. 14.06.004 (Tree Survey)	Tree survey includes a vicinity map and property boundaries and acreage.
<input type="checkbox"/>	Sec. 14.06.004 (Tree Survey)	Tree survey shows existing/proposed streets, drainage, and utility easements on or adjacent to the property.
<input type="checkbox"/>	Sec. 14.06.004 (Tree Survey)	Tree survey identifies required preservation and buffer zones.
<input type="checkbox"/>	Sec. 14.06.004 (Tree Survey)	Tree survey lists location, tag number, species, DBH, and condition of each preserved Protected Tree and identifies Heritage/Significant Trees.
<input type="checkbox"/>	Sec. 14.06.004 (Tree Survey)	Tree survey identifies areas proposed for clearing.
<input type="checkbox"/>	Sec. 14.06.004 (Tree Survey)	Tree survey includes recent aerial imagery depicting pre-development conditions.
<input type="checkbox"/>	Sec. 14.06.004 (Tree Survey)	Tree survey includes all trees starting at 8 inches in diameter; include 6-inch trees if seeking credits for preserved trees 6 inches or larger.

<input type="checkbox"/>	Sec. 14.06.004 (Tree Survey)	Tree survey information is not older than two years.
<input type="checkbox"/>	Sec. 14.06.004 (Tree Removal and Preservation Plan)	Submit a Tree Removal and Preservation Plan (drawn to site plan scale) that overlays building footprints, drives, parking, detention, and utilities; delineates CRZ fencing and protection measures; identifies mitigation/replacement/payment-in-lieu; and provides irrigation plans for new plantings where required.

3G. Special Flood Hazard Area (SFHA) Overlay Documentation (If Applicable)

Provided	Code Section	Required Submittal / Documentation
<input type="checkbox"/>	Sec. 14.03.004 (SFHA - Administration)	If the site is within FEMA Zone A/AE or the regulatory floodway, include SFHA documentation in the Site Development Plan submittal.
<input type="checkbox"/>	Sec. 14.03.004 (SFHA - Submittals)	SFHA submittals must include: current FIRM panels; Elevation Certificates; Base Flood Elevations (BFEs); floodway extent; existing/proposed topography; grading/fill limits; drainage paths; and any required hydrologic and hydraulic analyses sealed by a Texas-licensed engineer.
<input type="checkbox"/>	Sec. 14.03.004 (SFHA - Administration)	Where required, submit for a Floodplain Development Permit in addition to zoning, site, and building approvals.

3H. Building Elevations Sheet

Provided	Code Section	Required Submittal / Documentation
<input type="checkbox"/>	Sec. 14.13.004 (Site Development Plans) and Adopted	Dimensioned architectural renderings or elevations of all proposed buildings and structures, including dumpster enclosure.

	Checklist Requirement	
<input type="checkbox"/>	Sec. 14.03.003 (Downtown Historic District) and Adopted Checklist Requirement	If property is in a historic district or designated landmark, Certificate of Appropriateness may be required and exteriors must follow adopted historic standards or adopted design guidelines (as applicable).